

銘傳大學桃園校區 107 學年度學生汽(機)車停車證辦理規定

機車：Motorcycle:

- 一、本次開放申請名額為 **2500 位**，申請時間 **9/10 日中午 12 時~9/14 日中午 12 時**，額滿為止，逾期恕不接受辦理。
- 二、費用：
 - 1.)大學部一年級至三年級、碩、博士班一年級：1200 元整/學年。
 - 2.)大學部四年級、碩、博士班二年級、大學部及碩、博士班之延修生：1000 元整/學年。
- 三、系統關閉後，申請者可自行進入學生資訊系統查詢，前 2500 位申請者請將列印資料（附上行駕照影本）與費用交給班代，**以班為單位統一收齊後**，請班代按照編號順序將資料填於機車停車證登記表，即可交回桃園總務組出納櫃台辦理繳費，**繳費期限至 9/19 日下午 16 時截止**。
- 四、未在時間內完成繳費者，將取消資格，欲辦證請於候補時間重新上網申請辦理。本組開放 **100 位候補**名額，申請時間為 **9/20 日上午 10 時~9/21 日下午 14 時**，學生可自行上網申請並於 **9/21 日下午 16 時前完成繳費**。
- 五、**未辦證機車禁止入校停車，10/1 日以後取締**，違規者，依學校汽機車車輛管理辦法就地枷鎖(須付開鎖費用)，敬請同學配合。
- 六、學生機車證申請完後請記得儲存(如下圖)。
- 七、機車若換車，請列印新車行照影本(有車主資料那一面)交至總務組後，方可騎新車進入機車停車場停放，違者視同未辦證，**將依學校汽機車車輛管理辦法就地枷鎖(須付開鎖費用)**。

汽車：Car:

- 一、中籤名額為 **60 位正取，20 位備取**，申請時間 **9/10 日中午 12 時~9/14 日中午 12 時**，請欲辦理同學上網填寫申請表，再由系統統一抽籤處理。
- 二、汽車停車證費用：一律 4000 元整/學年
- 三、系統 **9/14 日中午 12 時**關閉後，將於同日 **中午 12 時 30 分**由系統統一抽出正取及備取名單。
- 四、**9/14 日下午 14 時後**進入學生資訊系統查詢是否中籤。請中籤同學列印繳費單並附上行駕照影本。於 **9/19 日下午 16 時前**至總務組辦理繳費。
- 五、未在時間內完成繳費者，將取消資格，由總務組通知備取名單進行後續申請及繳費事宜。**未辦證汽車禁止入校停車，10/1 日以後取締**，違規者，依學校汽機車車輛管理辦法就地枷鎖(須付開鎖費用)，敬請同學配合。
- 六、同一車牌號碼、同一人不得重複申請，違者即喪失資格。
- 七、車證申請採公平、公正、公開原則，每人每車限申請乙次，經察覺同一部車多人共同申請或個人運用多部車號同時申請者，一律取消申請資格；另申請車證車輛限本人、配偶或直系親屬所有，車主非前述身分者，依規定取消申請資格。
- 八、學生汽車證申請抽籤確認通過後請記得儲存。
- 九、若換車，請攜帶製作汽車停車證工本費 100 元及新車行照影本(有車主資料那一面)至總務組辦理，未申辦完成請勿停入校區，違者視同未辦證，**將依學校汽機車車輛管理辦法就地枷鎖(須付開鎖費用)**。

Notices about 2018-19 AY Parking Permits for Cars and Motorcycles

Motorcycle:

- 一、 There are 2,500 spaces available. The application period is **from 12:00 noon on September 10 to 12:00 noon on September 14**. The parking spaces are available till all are filled. Late applications will not be processed.
- 二、 Fee :
 - 1) First-year to third-year undergraduate students and first-year master's and Ph. D program students: 1,200 NTD/academic year.
 - 2) Fourth-year undergraduate students, second-year master's and Ph. D program students, and students in extended study period of bachelor, Master's and Ph. D programs: 1,000 NTD/academic year.
- 三、 After the system is closed, applicants may check results on the Student Information System. Applicants with the first 2500 serial numbers, please print out the fee statement, attach a copy of your driver's license, and then give it to your class representative along with the fee. Each class representative is to please fill in applicants' information in order of the serial numbers and submit the list as a class to the Bursar, Taoyuan General Affairs Section. **Payment should be completed by 16:00 on September 19.**
- 四、 Students who don't pay the fee by the deadline will be disqualified. If you wish to obtain a parking permit, please reapply online to be placed on the waiting list. **100 positions on the waiting list** will be available **from 10:00am, September 20 to 14:00pm, September 21**. Students are allowed to apply for the parking permits online and pay the fee **before 16:00 on September 21**.
- 五、 **The General Affairs Section will begin checking for parking permits after October 1. Please cooperate.**
- 六、 Remember to save your data after completing your application for motorcycle parking permit (as shown below).
- 七、 Applicants who acquire a new motorcycle are required to photocopy the motorcycle license (the page with owner's information) and submit to General Affairs Section before parking the new motorcycle in the parking lot. **Those who fail to do so will be deemed as not having a parking permit.**

Car:

- 一、 There are 60 spaces available, with 20 on the waiting list. The application period is **from 12:00 noon September 10 ,to 12:00 noon, September 14**. Please fill in the application online. The system will then draw all the lots.
- 二、 Fee for car parking permit: 4,000 NTD/academic year.
- 三、 The system will be closed at 12:00 noon **on September 14**. **On the same day at 12:30, the system will draw lots for who can have a parking space and who will be on the waiting list.**
- 四、 **Students may check on the Student Information System after 2:00 pm on September 14 to see if they obtain a parking space.** Those obtaining spaces, please print out the fee statement, attach a copy of your driver's license and **make the payment before 4:00 pm on September 19 at Taoyuan General Affairs Section.**
- 五、 Students who don't pay the fee by the deadline will be disqualified, then Taoyuan General Affairs Section will inform the students on the waiting list to complete the application and payment process. If you wish to obtain a parking permit, please reapply online to be placed on the waiting list. **The General Affairs Section will begin**

checking for parking permits after October 1. Please cooperate.

- 六、Multiple applications for the same vehicle plate number or same owner will not be accepted.
- 七、Application for parking permits is to be conducted in a fair, just and open manner. Every individual and each motorcycle or vehicle may apply only once. Those individuals who are found to have applied with multiple IDs, or multiple license numbers will be disqualified. Moreover, the car or motorcycle must be owned by the applicant, applicant's spouse or a direct blood relative. The applicant will be disqualified if the car or motorcycle is not owned by any of the above.
- 八、Remember to save your data after receiving confirmation of obtaining a parking permit for your car.
- 九、Applicants who acquire a new vehicle are required to submit 100NTD materials fee and a copy of the vehicle license (the page with owner's information) to General Affairs Section to apply for a replacement parking permit. **Those who fail to do so cannot park on campus and will be deemed as not having a parking permit.**

General Affairs Section of Taoyuan Campus Administration

申請完後請儲存檔案(SAVE)



銘傳大學 學生申請停車證收據

編號：

銘傳大學 學生停車證申請表					<input checked="" type="checkbox"/> 機車
學年		申請人		學號	
科系		車牌號碼		手機號碼	
班級		車子顏色		車主	
費用：		元 整	※ 確認已申請		

駕照影本正面貼處

*請貼上有照片那一面

行照影本正面貼處

*請貼上有機車資料哪一面